

Courtesy copy for translation  
of

**Information on the protection of personal data**

(Pursuant to Article 13 and Article 14 of European Regulation No. 679/2016)

Terminali Italia Srl before acquiring directly or indirectly the personal data of the employees/contractors of the Contractor necessary for the completion of the assignment procedures, for the subsequent stipulation of the Contract and for its execution, invites you to read the information in subject of personal data protection.

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**I. Data Controller and DPO**

*In this section we indicate what are our references*

- **Terminali Italia Srl**, owner of the management, represented by the pro tempore CEO, can be reached at email [titolaretrattamento@terminaliitalia.it](mailto:titolaretrattamento@terminaliitalia.it) with registered office at **Piazza della Croce Rossa 1, Rome**.
- **The Data Protection Officer** can be contacted at the following e-mail address [protezionedati@rfi.it](mailto:protezionedati@rfi.it).

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**II. Types of personal data**

*In this section we indicate what types of data we request*

Personal data undergoing processing fall into the following categories:

- **Common:** personal data (name, surname, address, date of birth, citizenship, marital status, occupation), personal identification number (of employees and/or customers), ID card identification (drivers license number/take/passport), contact (e-mail, phone), bank account information, financial data, income, vehicle plate, credentials, personal identification code (CID), credit card number, credit card transactions.
- **Judiciary :** data relating to criminal record, civil registry of administrative employees from crime and their liferafts, or quality of defendant or suspect, release on parole, prohibition/obligation to stay, alternatives to detention.
- **Tax and social security data:** regarding the fulfillment of social security and tax obligations

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**III. Purpose of the processing**

*In this section we show why we ask your data*

The data that we ask you to provide is collected for the completion of the assignment procedures and the subsequent conclusion of the contract and its execution.

In particular, your data will be processed for the following **purposes**:

- a. with reference to the completion of the tender procedure the nature of the provision is mandatory and in accordance with the rules of Law on public procurement;
- b. with reference to the conclusion of Contract the provision of data is obligatory and in accordance with the rules of law concerning contracts;
- c. with reference to the execution of the contract the provision of data is obligatory and according to the contract concluded between Terminali Italia and the contractor and the provisions of the law on contracts.

The conferment of the data necessary for the pursuit of the aforementioned purposes is "mandatory" and its possible refusal could make it impossible for Terminali Italia Srl to manage the activities and obligations concerning the assignment procedures and consequently the failure to stipulate / execute the contract .



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## **IV. The recipients of the data**

*In this section we show who will treat your data and who will be communicated*

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For the pursuit of the aforementioned purposes, the personal data provided will be processed by the following subjects:

➤ **Ambit referable to Terminali Italia**

Your personal data will be made available only to those who, within the company, they need for the job or hierarchical position covered. Such subjects, will be instructed to avoid the loss, data access from unauthorized persons or non-permitted treatments of the same data.

In addition, the data can be used by the following categories of persons performing instrumental activities on behalf of **Terminali Italia Srl**:

- External consultants
- Service companies (also IT)
- Companies of FS Italiane S.p.A.

These companies operate as **data processors**, behalf of **Terminali Italia** and signed a special contract governing punctually the treatments assigned to them and the obligations regarding the protection of the data.

➤ **Ambit not referable to Terminali Italia**

Your personal data may also be transmitted to other parties independent data controllers to legal/tax- and social security, data verification, under rules and regulations (Judicial Authorities and Public Administrations).

**The updated list of recipients** data is available from the following e-mail address

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## **V. Propagation of data**

*In this section, we guarantee that your data will not be disclosed*

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Your personal data will never be published, exposed or made available / consultation of indeterminate subjects.

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## **VI. Data Retention**

*In this section we show how long we will keep your data*

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The personal data you have provided will be kept for the period necessary to carry out the activities referred to in item III, and in any case for no longer than 10 years from the date of conclusion of the contract.

Without prejudice to the further conservation for technical reasons (i.e. business continuity).

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## **VII. Rights of interested parties**

*In this section we indicate what rights we guarantee*

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The EU regulation 2016/679 (articles 15 to 23) confers to interested the exercise of specific rights. In particular, with regard to the processing of your personal data, you are the right to ask **Terminali Italia Srl** access, correction, cancellation, restriction, opposition and portability; also may propose claim, in respect of the Control Authority, which in Italy is the Garante per la Protezione dei Dati Personali.

At any time, may ask to exercise his rights in **Terminali Italia Srl** by contacting the **Data Protection Officer** can be contacted at e-mail address [protezionedati@rfi.it](mailto:protezionedati@rfi.it) .

**Terminali Italia S.r.l.**