









Extract from 'RULES OF CONDUCT FOR EXTERNAL VEHICLE OR ROAD VEHICLE DRIVERS'

<i>Edit.</i>	<i>Rev.</i>	<i>Date of document issue</i>	<i>Reason for revision</i>
1	0	04/04/2022	First Emission

Terminali Italia is committed to ensuring a safe working environment for all employees and terminal users. The following regulations and rules of conduct must be strictly observed by hauliers and other vehicle drivers entering the terminal. Any users infringing the following rules and regulations will be required to leave the terminal immediately and may be subject to further penalties.

	Movement of vehicles inside the terminal must observe the Highway Code and any other instructions given by the horizontal and vertical safety signs. A maximum speed limit of 20 km/h must be observed unless otherwise indicated by vertical/horizontal signs.
	Drivers of road vehicles including cars must in any case give way to pedestrians, crane vehicles, forklift trucks, trailers used inside the terminal and trains in movement.
	Vehicles moving along driving lanes near the rail lines must stay inside the marked yellow lines and/or remain at least two metres from the tracks. Crossing of rail lines is only allowed at the points indicated by the horizontal signs and vehicle drivers must first check to ensure that no rolling stock is moving on the line in question.
	It is strictly forbidden to halt or pass under suspended loads. This prohibition applies to personnel on foot as well as those inside vehicle cabins and cars.
	Drivers are forbidden from carrying out operations other than those involved in delivery and/or collection of loading units without the express authorisation of their local contact person at Terminali Italia.
	Vehicle engines must be shut off while waiting in queues or fulfilling check-in procedures.
	Smoking or use of naked flames is forbidden in all terminal areas.
	It is forbidden to carry or consume alcoholic beverages.
	It is strictly forbidden to park or wait near rail lines, or to park and cause any obstruction within range of operating machinery, except during loading and unloading operations to and from trains or storage areas. It is further forbidden to park any vehicle close to exits or evacuation routes.
	Any unnecessary use of acoustic signals must be avoided.

	<p>It is forbidden to record still or moving images, except with the express authorisation of the local contact person at Terminali Italia.</p>
	<p>It is strictly forbidden to dump waste of any kind into the environment and/or to leave residues or loading materials (liners, pallets, wood, etc.) inside the terminal.</p>
	<p>It is forbidden to perform movements or operations without express authorisation.</p>
	<p>Vehicle drivers needing to exit their vehicles must always wear a high-visibility safety vest and remain out of the range of operating vehicles. It is in any case strictly forbidden to enter ITU handling areas on foot.</p>
	<p>Vehicle drivers needing to exit their vehicles must wear safety footwear.</p>
	<p>Vehicles may only be parked in authorised parking areas. Halting is permitted only away from areas where ordinary terminal work is in progress and must in no way obstruct movement of heavy vehicles, operating machinery and rolling stock.</p>
	<p>Preparations for loading of containers and swap bodies (releasing of twist locks) must be done in the check-in area.</p>
	<p>To be used by drivers when working with crane operators after completion of all preparatory tasks for uncoupling of the semi-trailer from its tractor (fifth wheel, brakes, pneumatic lines, suspension).</p>

IN CASE DI EMERGENCY OR EVACUATION

- Stay calm and avoid confusion or traffic congestion;
- Proceed in an orderly fashion along the marked routes to the assembly points shown by the signs;
- Always follow all instructions given by emergency personnel;
- Always give way and avoid obstructing fire and rescue vehicles.

IN CASE OF EMERGENCY OR EVACUATION CALL:

- UNIQUE EMERGENCY NUMBER **112**
- FIRST AID **118**
- FIRE BRIGADE **115**

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